



STATE OF WASHINGTON
DEPARTMENT OF HEALTH
OFFICE OF EMERGENCY MEDICAL AND TRAUMA PREVENTION
PO Box 47853 • Olympia, Washington 98504-7853

TO: Applicants for Initial EMS Verification

FROM: Licensing and Certification Section

SUBJECT: Service/Vehicle Licensure and Trauma Verification Application

Attached please find the application you requested to obtain licensure and trauma verification. The process by which applications will be evaluated has been revised and must be followed. Please be advised trauma verification requires 24/7 response capability.

Listed below are the steps necessary to complete the application process. The attachments referred to are available on our website at <http://www.doh.wa.gov/hsga/emstrauma/>. Please click on "Licensure Processes." If you are unable to access the information via the Internet, please contact our office.

1. Review Washington Administrative Code (WAC) 246-976-260 through 390 to assure your service meets all licensure and verification requirements.
2. Review the excerpts of the Regional Plan and Patient Care Procedures (PCPs) to assure your service will operate consistently with them.
3. Review and follow the revised procedure for evaluating applications for verification.
4. Complete the attached application. If your service is seeking verification in more than one region, an application will be needed for each region. The Department of Health (DOH) will obtain the Regional Council recommendation.

When the application is complete, please mail it to the Licensing and Certification office, at the address shown at the bottom of the application. Please allow at least 90 days for DOH to process your application.

If you have any questions, please contact 1-800-458-5281, extension 1 or (360) 236-2845.

Attachment